

ONGOING EDUCATION/FORMATION COMMITTEE (OEFC)

MINUTES – MEETING #49

Thursday, October 22, 2015
Chicago Province Center – Techny, Illinois

Present: Kathy Borresen, Jim Braband (Chair), Dan Holman, Mark Weber
Absent: Jim Bergin, George Gawlik

The meeting began at 10:00 a.m. with a prayer led by Mark Weber.

The Minutes of the previous meeting held on May 1, 2015 were reviewed. Correction: Page 2, item #7, the date “2015” should read “2016.” The minutes will stand as issued with this one correction made.

1. **ANNUAL ACCOUNTABILITY STATEMENTS FOR FISCAL YEARS 2014-15 AND 2015-16**
The committee discussed the final results of the FY 2014-15 AAS Program and noted that 100% compliance was achieved by the end of September. It was agreed that the Program for FY 2015-16 would definitely close at the end of August thus giving non-compliers a grace period of only 30 days past the July 31 deadline to submit their Statements; that the Province would stand by the final compliance rate as of August 31; and that grants for ongoing education/formation would not be given to those who had not complied by August 31.
2. **FINANCIAL REPORTS**
 - 2.1 The committee reviewed the final financial report for fiscal year 2014-15 and noted that Ongoing Education budget closed at under 21% of the budgeted amount. The bulk of savings was in the number of ongoing education/formation grants issued.
 - 2.2 The committee reviewed the current financial report for fiscal year 2015-16. It was noted that for the first quarter, 37% of the budget had been spent and that this was acceptable for the time period.
3. **UPDATED PLANS FOR SAVING VALUABLE DOLLARS FINANCE SEMINAR #8**
In regards to the direction and format for this seminar series, the topic is being discussed with the Provincial, the Provincial Treasurer, and the Education Office.
4. **DISCONTINUATION OF *JUST THE TICKET* NEWSLETTER COLUMN**
The decision to discontinue (as of June 2015) the USC Province Newsletter column, *Just the Ticket*, was discussed. It was explained that the column had served its purpose and had become redundant. The same information is easily available through online searches and is frequently highlighted on the Education Office’s website under Immigration Alerts.
5. **BLACK APOSTOLATE RESOURCES**
The committee was presented with a list of events geared toward the Black apostolate that were/are listed on the Datebook Plus page of the Education Office website. Although sometimes lacking full information (descriptions, registration information, etc.), efforts are made to list these events. It is hoped that more events, such as the Tolton Program mentioned during this meeting, will come to our attention.
6. **NEW BUSINESS**
There was no new business to discuss.

7. NEXT MEETING

The next OEFC Meeting will take place Thursday, April 7, 2016 starting at 10:00 a.m. at the Province Center.

The meeting concluded at 10:50 a.m.

Minutes recorded by: Kathy Borresen

cc: T. Ascherman, SVD

Distributed to OEFC Members: October 26, 2015

Posted on website: November 1, 2015

Note: Any attachments listed in these minutes were distributed to OEFC members only.