

ONGOING EDUCATION/FORMATION COMMITTEE (OEFC)

MINUTES – MEETING #51

Thursday, April 27, 2017
Chicago Province Center – Techny, Illinois

Present: Jim Bergin, Kathy Borresen, Jim Braband (Chair), George Gawlik, Dan Holman, Mark Weber
Absent: None

The meeting began at 10:00 a.m. with a prayer led by Jim Bergin.
The Minutes of the previous meeting held on April 7, 2016 were reviewed and accepted. The minutes will stand as issued.

1. PROVINCIAL CORRESPONDENCE RECEIVED

- 1.1 The committee was provided with a copy of the Provincial's April 21, 2016 letter. The letter congratulates the OEFC and Education Office staff for their long and faithful service—especially as the OEFC's previous meeting had been their 50th one. In turn the OEFC appreciated the recognition.
- 1.2 The Provincial's September 27, 2016 letter was reviewed next. The letter's main topic was the Annual Accountability Statement Program (for FY 2015-16). It commended the Education Office staff for achieving 100% AAS compliance and recognized the OEFC members dedication to providing opportunities for ongoing education and formation.

2. FINANCIAL REPORTS

- 2.1 The committee reviewed a report of the current fiscal year (2016-17) expenses for grants issued through the third quarter. It was reported that funding for individual grants had already exceeded the budgeted amount but that an increase in funds had been authorized to meet the needs of those who would be requesting grants through the end of the fiscal year. It was also noted that no grants had been issued for group events. Despite being over-budget on individual grants, Ongoing Education was confident it would close out the year under budget.
- 2.2 It was reported that for the upcoming fiscal year (2017-18) the Ongoing Education/Formation budget for individual grants was increased by 6.5%--especially in view of the 2016-17 under-estimated budgeted amount.

3. CONTINUING EDUCATION (ONGOING EDUCATION/FORMATION) CHICAGO PROVINCE ANNUAL REPORT FOR 2016

This report was submitted by the OEFC in January 2017 and posted on the USC Province intranet (<https://www.uscsvd.center>). The committee briefly reviewed the report and determined no adjustments or corrections were needed.

4. ANNUAL ACCOUNTABILITY PROCESS FOR FISCAL YEAR 2016-17

It was reported that the AAS program is being mentioned on the Education Office website as a means of reminding and/or alerting members to the upcoming process. The initial request to submit an AAS will be sent out to members via email in mid-June. The submission deadline is July 31 with a final cut-off date of August 31. The goal is 100% compliance.

5. ONGOING EDUCATION WEBSITE UPDATES/REVIEW

It was reported that the updating of the Resource Directory section had finally been completed and the new listings uploaded February 2017. The monthly count of visitors to the Ongoing Education website averages

between 1,500 and 1,800. It was mentioned that articles and resources for the Child Protection section are becoming scarce (although there is no shortage of “negative press” with regards to child abuse). The section will continue to be informative and proactive as often as possible.

6. OEFC MEMBERSHIP FOR THE 2017-2020 TRIENNIUM

As the start of the new triennium approaches and in light of the time and talent each OEFC member brings to the committee, it was sincerely hoped that each member would consider remaining on the committee. Thank you.

7. NEW BUSINESS

There was no new business to discuss.

8. NEXT MEETING

The committee postponed setting a date for the next OEFC Meeting until after the start of the 2017-2020 Triennium.

The meeting concluded at 10:45 a.m.

Minutes recorded by: Kathy Borresen

cc: T. Ascheman, SVD

Distributed to OEFC Members: May 1, 2017

Posted on website: May 2017

Note: Any attachments listed in these minutes were distributed to OEFC Members only.