

# Saving Valuable Dollars

Budgeting and Legal Management for SVD Pastors  
June 11 – 14, 2006

Divine Word International  
Techy, Illinois

## Sunday, June 11

5:00 pm Registration opens  
6:00 pm Dinner  
7:30 pm Social

## Monday, June 12

7:15 am Eucharist  
8:00 am Breakfast  
9:00 – 10:15 am **SESSION ONE: EMPLOYEE THEFT (TOM REITEMEYER)**  
10:15 – 10:30 am Break  
10:30 – 11:45 am **SESSION TWO: INTERNAL CONTROLS**  
Noon Lunch  
1:00 – 2:15 pm **SESSION THREE: MANAGEMENT TECHNIQUES (TOM REITEMEYER)**  
2:15 – 2:30 pm Break  
2:30 – 3:45 pm **SESSION FOUR: QUESTIONS AND EXPLANATIONS (TOM REITEMEYER)**  
  
6:15 pm Dinner  
8:00 pm Social

## Tuesday, June 13

8:00 am Breakfast  
9:00 – 10:15 am **SESSION ONE: SPIRITUALITY OF PHILANTHROPY (SUSAN PUDELEK)**  
10:15 – 10:30 am Break  
10:30 – 11:45 am **SESSION TWO: FUNDAMENTALS & TECHNIQUES OF FUNDRAISING AT THE PARISH LEVEL (CARL MEIROSE)**  
  
Noon Lunch  
1:00 – 2:15 pm **SESSION THREE: STEWARDSHIP CAMPAIGNS (ANNE MARIE TIRPAK)**  
2:15 – 2:30 pm Break  
2:30 – 3:45 pm **SESSION FOUR: WRAP-UP (MICHAEL SLATTERY, O.S.A.; WILLIAM HUGO, O.F.M. CAP; AND BILL NORDENBROCK, C.P.P.S.)**  
  
5:30 pm Eucharist  
6:15 pm Dinner  
8:00 pm Social

## Wednesday, June 14

8:00 am Breakfast  
9:00 – 10:15 am **SESSION ONE: PLANNING, BUDGETING & FINANCIAL MANAGEMENT (TOM REITEMEYER)**  
  
10:15 – 10:30 am Break  
10:30 – 11:45 am **SESSION TWO: CASH MANAGEMENT (TOM REITEMEYER)**  
Noon Lunch, Check-out and Departure