

# Saving Valuable Dollars

Budgeting and Legal Management for SVD Pastors  
October 7-9, 2013

Techny Towers Conference and Retreat Center (\*)  
Techny, Illinois

## Seminar Schedule

**Monday, October 7:** The Seminar begins at Noon with lunch served at Techny Towers. Dinner at the end of the day and an evening social will also be provided.

**BASIC ACCOUNTING** • 1:00 – 4:00 pm  
Adrena Herbst, Staff Accountant, USC Province Center

**BUDGETING & REPORTING FOR PAG / MEG** • 4:15 – 5:00 pm  
Stan Uroda, SVD

**Tuesday, October 8:** The day begins with breakfast served at Techny Towers. Eucharist will be celebrated at the end of the day. Lunch, dinner and an evening social will also be provided.

**ECCLESIASTIC LAW & PARISH FINANCES** • 9:00 – 11:45 am  
Jan Pastuszczak, SVD

**EMPLOYMENT LAW** • 1:00 – 4:00 pm  
Maureen A. Murphy, Senior Counsel  
Archdiocese of Chicago

**Wednesday, October 9:** The final day begins with breakfast served at Techny Towers. A lunch at Noon will conclude the Seminar.

**PROFESSIONAL BOUNDARIES** • 9:00 – 10:00 am  
Jan Slattery, Director of the Office of Child Protection  
Archdiocese of Chicago

**RECAP / WRAP UP / EVALUATION** • 10:30 – 11:45 am  
USC Staff and Seminar Participants

(\*) Arrival: Check-in time at Techny Towers is 3:00 p.m.  
Departure: Check-out time is 10:00 a.m.  
Secure storage is available for your luggage if you arrive early and/or depart late.